

# Shire of Denmark

# Minutes

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## **DISABILITY SERVICES ADVISORY COMMITTEE**

HELD IN COMMITTEE ROOM  
953 SOUTH COAST HIGHWAY, DENMARK  
THURSDAY, 9 FEBRUARY 2023

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# Council Committee Meeting

9 February 2023

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**1. DECLARATION OF OPENING**

The Presiding Officer declared the meeting open at 5.36pm

**2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

MEMBERS:

Cr Donna Carman, Council Delegate  
Peter Boyes, Community Representative  
Peter Ridge, Community Representative  
Geoff Hill, Community Representative

STAFF:

Rosie Arnephie, Community Development Officer  
Renee Wiggins, Manager Community Services  
David King, Deputy Chief Executive Officer

APOLOGIES:

Emma Riley, Community Professional & Community Member  
Marion MacDougall, Community Representative  
Linda Eaton, Community Representative

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Lisa Archibald, National Disability Insurance Agency

**3. DECLARATION OF INTEREST**

Nil

**4. ANNOUNCEMENTS BY THE PERSON PRESIDING**

The Presiding Officer introduced and welcomed Lisa Archibald from NDIS.

**5. CONFIRMATION OF MINUTES**

<b>COMMITTEE DECISION</b>	ITEM 5.1
MOVED: Geoff Hill	SECONDED: Peter Boyes
That the minutes of the Disability Services Advisory Committee meeting held on the 25 October 2022, be confirmed as a true and correct record of the proceedings.	
CARRIED UNANIMOUSLY: 4/0.	

## 6. REPORTS

### 6.1. NDIS COMMUNITY AND ENGAGEMENT DIVISION

Lisa Archibald from the National Disability Insurance Agency (NDIS) gave an overview of her role at NDIS Great Southern Community Engagement division. She advised that NDIS is undertaking a review of the scheme and is seeking collaboration opportunities for data sharing and feedback to help improve the delivery of the NDIS scheme. Lisa invited the committee to share their experience and feedback about the scheme.

#### COMMITTEE DECISION

MOVED: Cr Donna Carmen

ITEM 6.1

SECONDED: Geoff Hill

That a statement is drafted on behalf of the committee to capture committee member's feedback regarding their experience with NDIS. Peter Ridge to action and forward to Lisa Archibald.

CARRIED UNANIMOUSLY:4/0

### 6.2. OCEAN BEACH ACCESS FUTURE DESIGNS

The Deputy Chief Executive Officer provided the Committee with an update on the planned upgrade of Ocean Beach precinct. The Deputy sought feedback from the committee in relation to the access ramp designs that would provide a better outcome for people with disability and mobility challenges where full compliance is not achievable. The committee recommended the addition of more rest points/landings where the gradient is too steep.

#### 6.2.1. PRAWN ROCK CHANNEL

The Director of Assets and Sustainable Development gave an overview of the proposed upgrades to Prawn Rock Channel. The redevelopment will include new toilet facilities with an accessible unisex toilet, ACROD bay, better footpath access to the bridge and beach, and accessible ramp access to the waterline.

### 6.3. ACCESS RAMP TO THE DENMARK PHARMACY

The Manager of Community Services briefed the new committee members on the history of the Denmark Pharmacy access ramp. The Manager reported that the CEO under the direction of Council has investigated the matter. The outcome of the investigation is that the building is compliant to the year built and as a private business, the Council has no legal recourse to direct the pharmacy to install a compliant ramp. However, should the pharmacy lodge a development application that triggers the DDA code, then the pharmacy will be required to upgrade the ramp in accordance with the current Building Code of Australia. Denmark Pharmacy has advised that they have put measures in place for staff to assist patrons who may need help accessing the ramp.

The Committee noted the CEOs' findings and recognised that Denmark pharmacy has a process in place to assist people with disability. The Committee suggested that a letter be drafted to the Pharmacy recommending the following actions to better improve access for people with disability:

- a) That a bell is installed at the entrance to the pharmacy with a sign to notify people with mobility challenges or a disability to ring the bell if they require assistance to use the ramps.
- b) That a non-slip coating is installed on the ramp to reduce the risk of slips and trip hazards for people with disability.

#### **6.4. COMMUNITY DEVELOPMENT OFFICER UPDATE**

The Community Development Officer (CDO) provided an update on the following projects:

- 6.4.1. Following the success of the Creative Solutions Dementia program, Shire of Denmark has partnered with the Albany Soroptimist Club to bring five Multi-Sensory Time Kits into the collection at the Denmark Public Library. The kits, designed to assist people living with dementia, will be available for use in the library and can be borrowed on request.
- 6.4.2. The Shire's Disability Access and Inclusion Plan (DAIP) 2018-2023 is due for review in the next financial year. The officer distributed a draft timeline and advised that the review is expected to take approximately 6 months to complete. A disability consultant may be engaged to assist with the DAIP review subject to budget allocations. The Disability Advisory committee will be involved in the review process.
- 6.4.3. The CDO advised that 30Foot Drop is no longer able to facilitate the All-Welcome Project and the project team is currently sourcing a replacement. Spinal Life Australia has indicated that they may be interested in delivering the project. The proposed project timeline is from mid to late May to June 2023. The campaign will include an online survey and targeted workshops such as Disability Awareness, Disability Employment, Customer Service, Cultural awareness and LGBTQIA+ awareness training. The campaign will be launched in partnership with Albany Chamber of Commerce, Plantagenet Community Resource Centre and hopefully Denmark Chamber of Commerce.
- 6.4.4. The CDO advised that Youth Week event will be held on 19 April 2023 at the Mclean Precinct and would welcome any assistance from the committee in ensuring the event is accessible. The committee was invited to attend as a good opportunity to connect and engage with our young people. The officer also recommended that the committee considers a review of the Terms of Reference as part of the DAIP review to include a youth membership on the Disability Advisory Committee.
- 6.4.5. The Prawn Rock Channel update was addressed by the Director of Assets and Sustainable Development.

#### **7. GENERAL BUSINESS**

- 7.1. The Community Development Officer informed the committee that pursuant to item 6.4 of the Terms of Reference in relation to the implementation of Policy P110709 Recognition of People with Disability, the International Day of People with Disability event (held 3 December) is facilitated by the Council's Disability Advisory Committee. The officer suggested that the committee starts thinking to what event they would like for 2023. The officer will assist with funding application and the administrative aspects.
- 7.2. Action for the Presiding Officer to seek update on future development and DBCA access to Greens Pool.

#### **8. NEXT MEETING**

The next meeting is scheduled for May 2023, date to be confirmed.

#### **9. CLOSURE**

There being no further business to discuss, the Presiding person closed the meeting at 7.51pm.

These minutes were confirmed at the meeting of the \_\_\_\_\_

Signed: \_\_\_\_\_

*(Presiding Person at the meeting at which the minutes were confirmed.)*