



Application to Construct a Rigid Annexe to a Caravan

In accordance with the Caravan and Camping Grounds Regulations 1997

Caravan Park and Site Number	
Annexe Owner	
Constructed By	
Name and Address of Applicant	
Contact Phone No.	
Signature of Applicant	
Date	

The following documentation must be attached to your application:

- A copy of a certificate signed and dated by a structural engineer stating that the annexe will be structurally sound if assembled in accordance with the instructions and the wind class it is designed to withstand
- A statement from the caravan park licence holder giving written permission for the annexe to be constructed
- A copy of the site plan showing dimensions of the site and setbacks from other adjacent structures and roads
- A copy of floor plans and elevations.
- A Bushfire Attack Level (BAL) Certificate (if in a Bushfire Prone Area)
- Permit fee to be paid at time of lodgement - As Per Shire of Denmark Fees & Charges.

If the Annexe construction is greater than \$20,000.00 please attach the items below:

- Copy of builder's registration certificate.
- Statement by the builder that the annexe was constructed in accordance with the building code and the year of construction.