

Schedule of Fees and Charges 2024-2025

Authority to set Fee (S - Statute) (C - Council)	GST Status	Adopted Fee 2023-2024 (GST incl. if applicable)	Adopted Fee 2024-2025 (GST incl. if applicable)	Income Account
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Health

Application / Registration Fees

Registration and Application Fees for Approval to Construct, Establish, Alter or Upgrade the following Premises

Alfresco Dining (new and extension) (Note: Annual Licence Fee also applies)	C	GST	254.00	263.00	1732023
Child / Family Day Care Centres	C	GST	254.00	263.00	1732023
Miscellaneous Health Premises (e.g. Hairdresser, Tattoo Parlour, Acupuncturist, Beauty Therapist, Body Piercing/Modification, Pedicure, Manicure, Spray Tan, Cosmetic Tattooing, Electrolysis, Other)	C	GST	254.00	263.00	1732023
Food Premises - Fixed	C	GST	210.00	217.00	1732023
Food Vendors - Mobile	C	GST	210.00	217.00	1732023
Home-based Food Producers	C	GST	30.00	30.00	1732023
Lodging House	C	GST	230.00	238.00	1732023

Trading in Thoroughfares and Public Places Activity Application (Food Related)

(Bond / additional fees payable where there is a likelihood of damage or disturbance to the area of activity; costs of re-establishment or rehabilitation of the area will be invoiced to the applicant; reinstatement of the area is subject to the satisfaction of the Shire of Denmark.)	C	N/A	* Fee to be determined by Officer	* Fee to be determined by Officer	BOND
Application Fee (applies to all applications except 'low-impact business activity')	C	GST	135.00	140.00	1732023
Temporary (7 days or less)	C	GST	155.00	160.00	1732023
Part-Time (1 month per annum)	C	GST	230.00	238.00	1732023
Annual (pro-rata in the first year, then paid as an annual registration fee thereafter)	C	GST	470.00	500.00	1732023

Gaming and Liquor Licensing (Section 39)

Certificate of Local Government	C	Exempt	120.00	124.00	1737223
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Health (Public Buildings) Regulations 1992 (per Regulation 9)

Application to construct, extend or alter a public building (Form 1)	C	GST	210.00	217.00	1732023
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Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974

(These fees are applicable to Septic Tank applications)					
Application for the approval of an apparatus by a relevant local government (per Regulation 4)	S	Exempt	118.00	118.00	1037323
Issuing of a 'Permit to Use an Apparatus' (per Regulation 10 [2])	S	Exempt	118.00	118.00	1037323

Temporary Accommodation Permits

Application Fee	C	GST	135.00	140.00	1732023
Permit Fee (valid for 6 months)	C	GST	400.00	414.00	1732023
Renewal (maximum of three renewals, each valid for six months)	C	GST	200.00	207.00	1732023

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Annual Registration Fees					
Food Premises Annual Licence Fee (per Food Act 2008) (per annum, per property) (pro-rata ending 30 June)					
Restaurants, Takeaways, Lunch Bars, Cafes, and Bakeries serving food	C	Exempt	243.00	251.00	1737223
General Stores, Supermarkets, Butchers	C	Exempt	243.00	251.00	1737223
Mobile / Itinerant / Street Traders (where no other licence is paid)	C	Exempt	120.00	124.00	1737223
Home-based Food Producers	C	Exempt	30.00	30.00	1737223
Cellar Doors/Wine Bars Annual Licence Fee					
Serving food	C	Exempt	252.00	260.00	1737223
Not serving food	C	Exempt	62.00	64.00	1737223
Selling imported liquor products (Inc. food fee)	C	Exempt	125.00	129.00	1737223
Liquor Stores	C	Exempt	125.00	129.00	1737223
Rural Producers / Distributors					
Major (including packaging dairies / apiaries)	C	Exempt	125.00	129.00	1737223
Minor (including cottage producers, low volume apiaries / olives)	C	Exempt	65.00	67.00	1737223
Alfresco Dining / Trading - Annual Licence Fee					
Public Places	C	Exempt	190.00	196.00	1737223
Hairdressers - Mobile - Annual Fee	C	Exempt	125.00	129.00	1737223
Trading in Thoroughfares and Public Places Annual Licence Fee - Shire managed land (mobile food vendors)	C	GST	470.00	500.00	1732023
E-Scooter Permit Fee - up to 30 parking stations	C	GST	1650.00	1706.00	1732023
Caravan and Camping Grounds					
Caravan Parks / Camping Grounds (per Caravan Parks and Camping Grounds Regs 1997 Part 5)					
Application for Grant or Renewal of Licence (Minimum)	S	GST	100.00	100.00	1732023
Annual	S	Exempt	200.00	200.00	1737223
Temporary	S	Exempt	100.00	100.00	1737223
Camping on Privately Held Land Policy (per Caravan Parks and Camping Grounds Regs 1997 Reg 13)	S	GST	100.00	100.00	1732023
Site Types (the total charge for each site type, listed on an application, is added together; this final total is only charged if greater than the minimum fee above)					
Long Stay and Short Stay Sites	S	Exempt	6.00	6.00	1737223
Sites in Transit Parks	S	Exempt	6.00	6.00	1737223
Camp Sites	S	Exempt	3.00	3.00	1737223
Overflow Sites	S	Exempt	1.50	1.50	1737223
Renewal after Expiry Penalty (charged in addition to application fee above)	S	Exempt	20.00	20.00	1737223
Transfer of Licence Fee	S	Exempt	100.00	100.00	1737223
Application for Approval of Park Home	C	Exempt	-	265.00	1737223
Application for Approval of Annexe	C	Exempt	-	265.00	1737223
Use of Shire Dump Point by Licenced Nature-Based Caravan Park (annual fee)	C	GST	150.00	150.00	1047503

Disclaimer: When a fee listed in this Schedule is updated by any Act, Regulation, Local Law, Council decision or Lease Renewal (including renegotiation, market valuation and CPI adjustment), then the updated fee amount supersedes this schedule.

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Inspection Fees						
Inspection Fees (per property as required)						
Peaceful Bay Leasehold (minimum charge 2 hours)	C			Refer "Shire Officer Rates" under Admin - General fees		1732023
Peaceful Bay Leasehold - administration of "self-assessment" inspection (1 hour officer time)	C			Refer "Shire Officer Rates" under Admin - General fees		1732023
Plumbing Works	C	GST	210.00	217.00		1732023
Holiday Accommodation: Holiday Homes; Chalets; Bed & Breakfast etc.	C	GST	280.00	290.00		1732023
All Other Properties	C	GST	210.00	217.00		1732023
Other Fees						
Noise Monitoring Requests						
Regulation 18 – Event Noise Exemption (EPA Noise Regulations), per application	C	Exempt	620.00	641.00		1737223
Officer Time (per hour)	C			Refer "Shire Officer Rates" under Admin - General fees		1737223
Water Sampling Requests (GST Inclusive)						
Collection of Samples (per hour or part thereof)	C	GST	210.00	217.00		1732023
Standard Chemical Analysis	C	GST	Actual Cost + 10% Admin Fee + GST	Actual Cost + 10% Admin Fee + GST		1732023
Brief Chemical Analysis	C	GST	Actual Cost + 10% Admin Fee + GST	Actual Cost + 10% Admin Fee + GST		1732023
Bacteriological Sampling Results	C	GST	Actual Cost + 10% Admin Fee + GST	Actual Cost + 10% Admin Fee + GST		1732023

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Offensive Trades per Health (Offensive Trades Fees) Regulations 1976					
(per property, per annum, pro-rata ending 30 June)					
Slaughterhouses	S	Exempt	298.00	298.00	1737223
Piggeries	S	Exempt	298.00	298.00	1737223
Artificial Manure Depots	S	Exempt	211.00	211.00	1737223
Bone Mills	S	Exempt	171.00	171.00	1737223
Places for storing, drying or preserving bones	S	Exempt	171.00	171.00	1737223
Fat melting, fat extracting or tallow melting establishments:					
Butcher Shop (or similar)	S	Exempt	171.00	171.00	1737223
Larger establishments	S	Exempt	298.00	298.00	1737223
Blood Drying	S	Exempt	171.00	171.00	1737223
Gut scraping & preparation of sausage skins	S	Exempt	171.00	171.00	1737223
Fellmongeries	S	Exempt	171.00	171.00	1737223
Manure Works	S	Exempt	211.00	211.00	1737223
Fish Curing establishments	S	Exempt	211.00	211.00	1737223
Laundries / Dry cleaning establishments	S	Exempt	147.00	147.00	1737223
Bone Merchant premises	S	Exempt	171.00	171.00	1737223
Flock factories	S	Exempt	171.00	171.00	1737223
Knackeries	S	Exempt	298.00	298.00	1737223
Poultry Processing establishments	S	Exempt	298.00	298.00	1737223
Poultry or Rabbit Farming	S	Exempt	298.00	298.00	1737223
Seafood establishments					
Fish processing (whole fish are cleaned and prepared)	S	Exempt	298.00	298.00	1737223
Shellfish / Crustacean processing	S	Exempt	298.00	298.00	1737223
Other Offensive Trades (not elsewhere specified)	S	Exempt	298.00	298.00	1737223
Food Contamination					
Spoilt Food Disposal Certificate	C	Exempt	82.00	85.00	1737223
Supervision of Condemned Food Disposal (per hour or part thereof)	C		Refer "Shire Officer Rates" under Admin - General fees		1737223